

# EL1 & EL2 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

ENHANCE ESSENTIAL SKILLS TO EXCEL  
IN EL1 & EL2 LEVEL ROLES & BEYOND



11 - 12  
**AUGUST**  
ONLINE DELIVERY

## EXPLORE

- ▶ Evolve into a strategic decision-maker
- ▶ Build high-performing, autonomous teams
- ▶ Harness Emotional Intelligence (EQ) to focus attention
- ▶ Successfully align your team with organisational expectations
- ▶ Represent & influence on behalf of your agency with authority
- ▶ Influentially engage stakeholders on complex & sensitive issues
- ▶ Leverage adaptable leadership to prosper in times of change
- ▶ Deliver an efficient & effective service
- ▶ Develop resilience to perform under pressure

## EXPERT FACILITATOR



**Martin Brooker**  
Founder  
Quench Group



## ONLINE DELIVERY

This event will be delivered live with the assistance of Video Streaming technology to allow delegates and speakers to participate and interact from their office, their home or wherever they may be.

## CONTACT US

Call +61 2 8239 9711  
Priority Code - I



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## ABOUT THE EVENT

As we continue to navigate our way through these unprecedented times, shifts and transformations occurring nationally and internationally are having a dramatic effect on the Public Sector. Despite businesses and organisations across the globe closing their doors and making the move to remote work, the Public Sector is open for business, and while you are continuing to deliver essential services to the community, the way you do business is changing. Responsive and adaptable leadership is critical when navigating this change successfully. Leaders who are responsible for this must be strategic, influential and take responsibility for highly complex projects. This is particularly true for those in EL1 & EL2 roles.

Aimed at EL1 & EL2 level officers and management, this two-day workshop will deliver the essential toolkit for leading successfully in the Australian Public Sector. It will provide you with the chance to hone your current leadership skill set, as well as acquire new ones for taking the next step in your career. Delve into the increasing complexities of stakeholder management, building autonomy in your team and becoming a key influencer and decision-maker.

## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## DAY ONE

### Authentic executive-level leadership

- ▶ Expectations and values of an EL leader
- ▶ Understand individual strengths and values as a leader
- ▶ Resetting your personal and professional brand
- ▶ Utilise leadership styles to your advantage

### Emotional Intelligence (EQ)

- ▶ Enhance self-awareness to lead and motivate your team
- ▶ Optimise personal strengths to enhance emotional competence
- ▶ Utilise heightened EQ to make effective strategic decisions
- ▶ Override emotional responses to stressful situations

### Evolve into the strategic decision-maker

- ▶ The shift from micro to macro leadership
- ▶ Develop and use political nous
- ▶ Set and lead strategic directions across the organisation

### Build resilience under pressure

- ▶ Anticipate and manage risk effectively
- ▶ Prepare for unexpected challenges
- ▶ Make crucial judgements under pressure
- ▶ Explore coaching styles of leadership

## WORKSHOP SCHEDULE

- 8.30 - 9.00 Sign in
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

## DAY TWO

### Stakeholder management

- ▶ Engage and manage stakeholder expectations during change
- ▶ Represent and influence on behalf of your agency with authority
- ▶ Engage and manage sensitive issues under pressure
- ▶ Harness and resolve conflict

### Build team capability and accountability

- ▶ Strategies to leverage design thinking
- ▶ Build reliability and accountability in your team
- ▶ Adaptable leadership strategies for managing different people
- ▶ Develop your team's resilience to stress and change

### Lead teams to achieve higher levels of performance

- ▶ Align teams with organisational goals
- ▶ Co-create high performance
- ▶ Tools for managing complex issues
- ▶ Build cohesive and engaged teams

### Implement personal leadership strategies back in the workplace

- ▶ Being an authentic leader and communicator
- ▶ Embrace resilience and agility
- ▶ Plan and commit to actions that will lead to success
- ▶ Identify future leadership priorities

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## WHO WILL ATTEND?

Aspiring, emerging and existing leaders across all disciplines and departments throughout the Australian Public Sector, including:

- ▶ EL1 & EL2
- ▶ Directors
- ▶ Assistant Directors
- ▶ Chief Officers
- ▶ Deputy Commissioners
- ▶ Specialists
- ▶ Senior Officers
- ▶ Senior Advisors

## YOUR FACILITATOR

Martin is a veteran of 37 years service as an officer in the Royal Australian Navy. His extensive career included command at sea, and operational service in the Middle East, Afghanistan and the Pacific. He retired from the Royal Australian Navy in March 2015 with the rank of Commodore.

Now Founder and Director of the Quench Group, Martin specialises in helping individuals and organisations realise their potential through personal and organisational change. He shares his real-life experiences from both leadership positions and leading culture change to explore the challenges of leadership and addressing what he believes to be key lessons for all leaders who want to be authentic.

Martin's personal awards include the Conspicuous Service Cross in 2004 for outstanding achievement in Command of the Maritime Task Group in the Solomon Islands and a Commendation for Distinguished Service in 2014 for distinguished performance of duty in warlike operations as Deputy Commander in the Middle East. Martin is an advocate for diversity and inclusion; he is proud to be an RU OK Community Ambassador.



**Martin Brooker**  
Founder  
Quench Group

# EL1 & EL2 High Performance & Leadership Workshop

11 - 12 August 2020

Online Delivery

# Booking Form

Event Reference: APEL0820A - O

Priority Code: I



## Registration Information

Organisation Name

Address

Suburb

State

Postcode

Booking Contact Information

| Title | Full Name | Position | Email | Phone |
|-------|-----------|----------|-------|-------|
|-------|-----------|----------|-------|-------|



## Delegate Information

| #  | Title | Full Name or TBA | Position | Email |
|----|-------|------------------|----------|-------|
| 1  |       |                  |          |       |
| 2  |       |                  |          |       |
| 3  |       |                  |          |       |
| 4  |       |                  |          |       |
| 5  |       |                  |          |       |
| 6  |       |                  |          |       |
| 7  |       |                  |          |       |
| 8  |       |                  |          |       |
| 9  |       |                  |          |       |
| 10 |       |                  |          |       |



## Your Investment

| Options (per person)            |          | Standard Rate                           |
|---------------------------------|----------|---|
| Qty                             |          |   |
| ___                             | Workshop | \$1995 + GST = (\$2194.50)              |
| Discounted off standard rates : |          | All Prices listed in Australian Dollars |

|                          |  |
|--------------------------|--|
| <b>TOTAL</b><br>incl GST |  |
|--------------------------|--|

| Group Discounts Available: | 10% off Standard Rate | 15% off Standard Rate | 20% off Standard Rate |
|----------------------------|-----------------------|-----------------------|-----------------------|
|                            | Team of 3 - 4         | Team of 5 - 7         | Team of 8+            |

**Conditions:** Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.

**Note:** Course materials included. Registration Options are per person only.



## Payment Details

Payment is required prior to attending this event.

- Credit Card
- Cheque (payable to Liquid Learning Group Pty Ltd)
- Electronic Funds Transfer
- Please invoice me:
- Purchase Order No. #

**Credit Card Details - Please charge my credit card for this registration:**

Card Type  Visa  MasterCard  American Express

Note: 2% surcharge applies to American Express payments

Card Number             Expiry  /

CVV    Full Name as on card

Cardholder's Contact Number

Signature

X

**Electronic Funds Transfer (EFT)**

Please transfer funds directly to:  
Westpac Account Name: Liquid Learning Group Pty Ltd  
BSB: 032 002  
Account No: 407 273  
SWIFT Code: WPACAU2S

Amount

Please quote ref APEL0820A - O and registrant name



## Authority

Authorising Manager's Details: This registration is invalid without a signature

| Name  | Position  | Phone |
|-------|-----------|-------|
|       |           |       |
| Email | Signature | Date  |
|       | X         |       |

Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711

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