





### **EXPLORE**

- Identify and develop your capabilities as a confident and successful Public Sector leader
- Build productive relationships and lead proficient, capable teams
- Leverage your emotional intelligence to advance as a leader
- Practical, autonomous and effective decision-making processes
- Career planning and pathways in APS roles
- Drive strategic change to improve procedures and meet agency goals
- Maintain internal and external stakeholder engagement
- Strategies to identify problems and implement effective problem-solving solutions
- Implement Agile and effective change management strategies



27 & 28 March 2019 Cliftons Melbourne



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# **EXPERT FACILITATOR**



**Garry Mills**Speaker & Coach **Garry Mills Peak Performance** 



# APS 5-6 High Performance & Leadership Workshop

#### BACKGROUND

Due to ongoing transformation occurring within the Australian Public Service, there is a greater need for effective leadership performance across all levels. Public Sector leaders are now required to undertake work of a more complex nature, operating in an autonomous and strategic manner. As such, emerging leaders eager to take their career to the next level must be equipped with the appropriate tools and strategies to achieve success. This is particularly true at the APS 5-6 banded level, which increasingly requires greater strategic awareness and effective engagement with senior leadership.

Aimed at APS 5-6 level officers and management, this two-day workshop will provide an opportunity to advance core skills and explore the emerging leadership capabilities required for effective APS 5-6 level management. It will explore the core attributes for successful leadership within the Australian Public Service. It will also delve into the practical strategies relating to leading productive teams, improving decision-making and developing key skills of stakeholder engagement. These areas are of increasing importance for APS 5-6 level management leaders to perform at a higher level and to reach their full potential.

This interactive workshop will provide participants with a unique professional development opportunity to enhance and refine a solid toolkit. It is ideal for career-driven individuals who aim to unlock their potential and advance their career within the Australian Public Service.

#### INTRODUCING YOUR FACILITATOR



Garry Mills
Speaker & Coach
Garry Mills Peak Performance

Garry has more than 20 years of experience and skills across training, security, law enforcement and the Australian Public Service (APS). Garry has held several management roles, including at the APS Executive Level.

Garry's negotiation, teamwork and leadership skills are proven in various challenging roles. For example, he successfully delivered on many complex security operations, both in Australia and overseas. He has the intimate knowledge and experience to demonstrate core leadership values including resilience, empathy, self-awareness and humility.

Today Garry coaches corporate and public sector clients for their personal growth. He guides his clients through self-discovery to explore, change and improve their lives. Garry believes resilience is one skill we must all develop to thrive. Resilience helps you duck and weave, stay focused and face up to the challenges of our fast changing, uncertain and demanding world. Resilience is equally valuable for your peak performance in business, at work, in school, on the sporting field and around your home.

Garry is a keynote speaker and MC for corporate, sporting and charity events. Resilience and mental health are his keynote topics. He was also an athlete in Team Australia at an international adventure and obstacle competition, broadcast worldwide in 2017.

Garry holds tertiary qualifications in training, management and risk. He is a member of the International Coach Federation.

#### TRAINING DELIVERY

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

- Technical overview and review of research into the topic area under discussion
- 2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
- 3. Discussion of outcomes and implementation issues

## PRE-COURSE QUESTIONNAIRE

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## WHO WILL ATTEND

Aspiring, emerging and existing leaders across all disciplines and departments throughout the Public Sector, including:

- APS 5-6
- Officers
- Senior Officers
- Principal Officers
- Advisors
- Senior Advisors

# APS 5-6 High Performance & Leadership Workshop

### Day One

#### Personal leadership values

- The capabilities, attributes and skills of an effective leader
- Identify your core values and goals as a leader
- Advocate your value as a leader
- Shape your leadership brand

#### Lead and manage productive teams

- Maintain team cohesion and build productive relationships
- Understand the differences between technical management and people leadership
- Leverage your leadership skills to better motivate and engage your team
- Build team capacity through coach and performance feedback

#### **Emotional Intelligence (EQ)**

- Evaluate your EQ level and identify opportunities for further growth and leadership development
- Understand your EQ and its impact on the way you are perceived as a leader
- Leverage your EQ in the workplace
- Embrace qualities of empathy to become a better leader

#### Effective and practical decision making

- Make autonomous and independent decisions
- Draw on your experience, knowledge and judgement to make better decisions
- Deal with complex issues making the 'right' decision

### Day Two

#### Successful change and strategic management

- Set achievable, manageable and measurable goals
- Problem identification and problem-solving strategies
- Support and influence stakeholders through change
- Leadership styles that drive effective transformation and change

#### Develop resilience to thrive in times of change

- Effectively manage change and uncertainty in the workplace
- Identify and monitor changes that impact your work environment
- Support your team, organisation and stakeholders through change
- Implement policies and procedures that reflect and embrace change

#### Stakeholder engagement and management

- Manage stakeholder relationships to achieve agency goals
- Identify and meet stakeholder needs and expectations
- Develop effective relationships with stakeholders
- Maintain strong internal and external networks

#### Key approaches for APS leaders to develop confidence in their capabilities

- Be an authentic leader and communicator
- Trust your initiative and judgement
- Plan and commit to actions that will lead to success
- Embrace resilience and flexibility as key leadership skills

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