

# APS 5-6 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

DEVELOP CORE LEADERSHIP CAPABILITIES TO ACHIEVE SUCCESS & EXCEL IN APS 5-6 LEVEL ROLES & BEYOND



4 & 5  
MARCH 2020  
CLIFTONS MELBOURNE

## EXPLORE

- ▶ Identify & develop your capabilities as a confident & successful Public Sector leader
- ▶ Build productive relationships & lead proficient, capable teams
- ▶ Leverage your Emotional Intelligence (EQ) to advance as a leader
- ▶ Practical, autonomous & effective decision-making processes
- ▶ Understand neuroleadership to positively influence behaviour
- ▶ Drive strategic change to improve procedures & meet agency goals
- ▶ Maintain internal & external stakeholder engagement
- ▶ Strategies to identify problems & implement effective problem-solving solutions
- ▶ Career planning & pathways in APS roles

## EXPERT FACILITATOR



**Garry Mills**  
Presenter & Coach  
Garry Mills Peak Performance

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## ABOUT THE EVENT

Ongoing transformation within the Australian Public Service has created a greater need for effective leadership performance across all levels. Public Sector leaders are now required to undertake work of a more complex nature, operating in an autonomous and strategic manner. Emerging leaders eager to take their career to the next level must be equipped with the tools and strategies to achieve success. This is particularly true at the APS 5-6 banded level, which requires strategic awareness and effective engagement with senior leadership.

Aimed at APS 5-6 level officers and management, this two-day workshop will provide an opportunity to advance core skills and explore the emerging leadership capabilities for effective APS 5-6 level management. It will explore the core attributes for successful leadership within the Australian Public Service. It will also delve into the practical strategies relating to leading productive teams, improving decision-making and developing key skills of stakeholder engagement. These areas are of increasing importance for APS 5-6 level management leaders to perform at a higher level and to reach their full potential.

## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## DAY ONE

### Personal leadership values

- ▶ The capabilities, attributes and skills of an effective leader
- ▶ Identify your core values and goals as a leader
- ▶ Advocate your value as a leader
- ▶ Explore your inner performance and neuroplasticity

### Lead and manage productive teams

- ▶ Maintain team cohesion, activate engagement and build productive relationships
- ▶ Capitalise on your technical skills to help develop your leadership competencies
- ▶ Leverage your leadership skills to better motivate and engage your team
- ▶ Build team capacity through coach and performance feedback

### Fundamentals of Emotional Intelligence (EQ)

- ▶ Reflect on your EQ and identify opportunities for further growth and leadership development
- ▶ Understand your EQ and its impact on people and organisational climate
- ▶ Leverage your EQ in the workplace
- ▶ Embrace qualities of empathy and understand to become a better leader

### Effective and practical decision making

- ▶ Draw on your experience, knowledge and judgement with confidence
- ▶ Understand the neuroscience of intuition and trust your instincts
- ▶ Deal with complex issues - making the 'right' decisions
- ▶ Manage emotions and thoughts that weaken our decision-making

## DAY TWO

### Successful change and strategic management

- ▶ Lead in a world of constant change and uncertainty
- ▶ Problem identification and problem-solving strategies
- ▶ Support and influence stakeholders through change
- ▶ Drive effective transformation and change through people not process

### Develop resilience to thrive in times of change

- ▶ Respond to constant uncertainty and ambiguity in the workplace
- ▶ Identify and monitor changes that impact your work environment
- ▶ Support your team, organisation and stakeholders
- ▶ Manage stress levels - its impacts and how stress can help us perform at our best

### Stakeholder engagement and management

- ▶ Manage stakeholder relationships to achieve agency goals
- ▶ Identify and meet stakeholder needs and expectations
- ▶ Develop effective relationships with stakeholders
- ▶ Negotiate with integrity and confidence

### Create an action plan to excel your career as an APS leader

- ▶ Shape your leadership brand
- ▶ Trust your initiative and judgement
- ▶ Plan and commit to actions that will lead to success

## WHO WILL ATTEND?

Aspiring, emerging and existing leaders across all disciplines & departments throughout the Public Sector, including:

- ▶ APS 5-6
- ▶ Officers
- ▶ Senior Officers
- ▶ Principal Officers
- ▶ Advisors
- ▶ Senior Advisors

## YOUR FACILITATOR

Garry's philosophy is to share the stuff he's learned and live to help as many people as he can. He achieves this as a recognised consultant, facilitator, coach, presenter, speaker and MC. Garry creates space for people to contribute, reflect, share and clarify. His style is interactive and relaxed with humour, helping people feel at ease to ask questions and interact freely. Garry is a certified i4 Neuroleader Practitioner, applying the i4 model and methodology to help organisations create healthier and brain friendly leaders, teams and cultures. A balanced and healthy brain positively influences our behaviour, attention, decision-making, memory and effectiveness.



**Garry Mills**  
Presenter & Coach  
**Garry Mills Peak Performance**

## WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

## Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title Full Name Position Email Phone

## Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

## Your Investment

Options (per person)

Qty

Value Plus Rate

Register and pay by 22 November

Super Saver Rate

Register and pay by 19 December

Early Bird Rate

Register and pay by 27 January

Standard Rate

Workshop \$1995 + GST = (\$2194.50) \$2395 + GST = (\$2634.50) \$2695 + GST = (\$2964.50) \$2995 + GST = (\$3294.50)

Discounted off standard rates :

**Save up to \$1000**

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All Prices listed in Australian Dollars

Group Discounts Available:

15% off Standard Rate  
Team of 3 - 4

25% off Standard Rate  
Team of 5 - 7

30% off Standard Rate  
Team of 8+

TOTAL incl GST

**Conditions:** Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.  
**Note:** Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.

## Payment Details

Payment is required prior to attending this event

- Credit Card
  - Cheque (payable to Liquid Learning Group Pty Ltd)
  - Electronic Funds Transfer
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**Credit Card Details - Please charge my credit card for this registration:**

Card Type  Visa  MasterCard  American Express

**Note: 2% surcharge applies to American Express payments**

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CVV    Full Name as on card

Cardholder's Contact Number

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Amount

Please quote ref APSW0320A - M and registrant name

## Authority

Authorising Manager's Details: This registration is invalid without a signature

Name Position Phone  
Email Signature Date

Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711

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