

# NSW PUBLIC SECTOR WOMEN IN LEADERSHIP WORKSHOP

ESSENTIAL LEADERSHIP STRATEGIES  
FOR CAREER SUCCESS



21 & 22  
AUGUST 2019  
CLIFTONS SYDNEY

## EXPLORE

- ▶ Define your leadership qualities
- ▶ Use Emotional Intelligence (EQ) to drive productivity
- ▶ Lead with confidence through uncertainty
- ▶ Embrace change
- ▶ Develop productive communication skills
- ▶ Build cohesive & engaged teams
- ▶ Expand your influence in & outside of your organisation
- ▶ Lead difficult conversations & manage conflict
- ▶ Gain strategies for employee engagement
- ▶ Design your leadership action plan

## EXPERT FACILITATOR



**Catherine Nolan**  
Director & Principal Coach  
Gender Gap Gone

BOOK  
AND SAVE!

**\$1000**

BOOK AND PAY BEFORE  
13 JUNE 2019  
TO SAVE UP TO \$1000

## EVENT PARTNER



**START YOUR LEADERSHIP JOURNEY!**

Call +61 2 8239 9711 Priority Code - I



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## ABOUT THE EVENT

In the transitional environment of the NSW Public Sector, leaders are valued for their ability to skillfully manage complex situations and withstand external challenges. To succeed as a leader and drive productivity in your teams, it is essential to develop a firm understanding of your strengths and weaknesses. In doing so, you'll learn how they can impact your team's performance as well as your own. You will need to demonstrate keen insight into internal and external challenges, show strong emotional intelligence and the ability to positively impact stakeholders to lead with greater influence and effectiveness.

This workshop will equip you with the tools and knowledge to build confidence in your abilities as a leader. This hands-on, two-day interactive learning session has been designed with both current and emerging leaders in mind. You'll be equipped with a practical leadership strategy that you can use to navigate a successful career in the NSW Public Sector.

## WHO WILL ATTEND?

Aspiring, emerging and existing female leaders in the New South Wales Public Sector, including state, local and federal representatives in roles such as:

- ▶ Managers
- ▶ Team Leaders
- ▶ Senior Officers / Coordinators / Advisors
- ▶ Regional / National Managers
- ▶ Branch / Section Managers
- ▶ Directors / Assistant Directors
- ▶ HR / People & Culture / Diversity & Inclusion
- ▶ Women's Leadership Program Managers
- ▶ NSW Clerk Grades 9-12, PSSE Band 1
- ▶ APS 5-6, EL1-EL2

## YOUR FACILITATOR

Catherine has extensive background in organisational and individual development across a wide range of industries. Catherine's client group has previously included many reputable companies - including Coca-Cola Amatil and Johnson & Johnson.

As Founder and MD at Gender Gap Gone, along with her team Cath delivers career, leadership and diversity programs to help people overcome self-doubt, leverage their brilliance and live the careers they really want.



**Catherine Nolan**  
Director & Principal Coach  
Gender Gap Gone

## 21 AUGUST DAY ONE

### The fundamentals of Emotional Intelligence (EQ)

- ▶ Explore the main elements of EQ
- ▶ How to identify your areas of strength and weakness
- ▶ Evaluate your emotional responses and their effects

### Use EQ to drive productivity

- ▶ Understand emotional drivers to better motivate yourself and your team
- ▶ Expand emotional agility - Adapt behaviour to suit different leadership styles
- ▶ Emotional reasoning for effective decision making

### Strengthen your resilience and resolve

- ▶ Perform productively through tough times
- ▶ Deal constructively with stress, criticism and setbacks
- ▶ Effectively manage conflict and turn negativity into opportunity

### EQ to progress in your career

- ▶ Recognise and explore areas of growth and development
- ▶ Understand behaviour in times of change
- ▶ Proactively apply EQ moving forward

## 22 AUGUST DAY TWO

### Project confidence and credibility

- ▶ Develop productive communication skills
- ▶ Practice authenticity
- ▶ Influence and engage your teams

### Stakeholder management

- ▶ Adapt strategies to manage different people
- ▶ Harness and resolve conflict
- ▶ Understand and prioritise key relationships

### Beyond the words – Nonverbal and paraverbal communication

- ▶ Use eye contact and posture to convey meaning
- ▶ Master effective gestures to illustrate a purpose
- ▶ Fine-tune pitch, tone and speed of your speech to make an impact

### Align your team with organisational expectations

- ▶ Generate teams aligned with organisational goals
- ▶ Manage expectations through change
- ▶ Build cohesive and engaged teams

# NSW Public Sector Women in Leadership Workshop

21 - 22 August 2019

Cliftons Sydney

# Booking Form

Event Reference: NSW0819A - S

Priority Code: I



## Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title Full Name Position Email Phone



## Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				



## Your Investment

Options (per person)	Super Saver Rate	Early Bird Rate	Standard Rate
Qty	Register and pay by 13 June	Register and pay by 18 July	
Workshop	\$1995 + GST = (\$2194.50)	\$2495 + GST = (\$2744.50)	\$2995 + GST = (\$3294.50)
Discounted off standard rates :	<b>Save up to \$1000</b>	<b>Save up to \$500</b>	All Prices listed in Australian Dollars

<b>Group Discounts Available:</b>	<b>15% off Standard Rate</b> Team of 3 - 4	<b>20% off Standard Rate</b> Team of 5 - 7	<b>25% off Standard Rate</b> Team of 8+
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<b>TOTAL incl GST</b>	
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**Conditions:** Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.  
**Note:** Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.



## Payment Details

Payment is required prior to attending this event.

Credit Card  
 Cheque (payable to Liquid Learning Group Pty Ltd)  
 Electronic Funds Transfer  
 Please invoice me:  
Purchase Order No. #

### Credit Card Details - Please charge my credit card for this registration:

Card Type  Visa  MasterCard  American Express

Note: 2% surcharge applies to American Express payments

Card Number             Expiry  /

CVV  Full Name as on card

Cardholder's Contact Number

Signature

X

### Electronic Funds Transfer (EFT)

Please transfer funds directly to:  
Westpac Account Name: Liquid Learning Group Pty Ltd  
BSB: 032 002  
Account No: 407 273  
SWIFT Code: WPACAU2S

Amount

Please quote ref NSW0819A - S and registrant name



## Authority

Authorising Manager's Details: This registration is invalid without a signature

Name	Position	Phone
Email	Signature	Date

Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711

**Registration Policy** If you are unable to attend this event, you may send a substitute delegate in your place at no additional cost. Please advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus GST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. The prices above are based on one person per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details.  
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