



NSW Public Sector Women in Leadership Workshop

Essential leadership strategies for career success within the NSW Public Sector

EXPLORE

- Define your leadership qualities
- Use emotional intelligence to drive productivity
- Lead with confidence through uncertainty
- Embrace change
- Develop productive communication skills
- Build cohesive and engaged teams
- Expand your influence in and outside of your organisation
- Lead difficult conversations & manage conflict
- Gain strategies for employee engagement
- Design your leadership action plan

EXPERT FACILITATOR



> **Catherine Nolan**
Chief Executive Officer
Gender Gap Gone



24 & 25 October 2018
Novotel Sydney Parramatta



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NSW Public Sector Women in Leadership Workshop

BACKGROUND

In the transitional environment of the NSW Public Sector, leaders are valued for their ability to skillfully manage complex situations and withstand external challenges. To succeed as a leader and drive productivity in your teams, it is essential to develop a firm understanding of your strengths and weaknesses. In doing so, you'll learn how they can impact your team's performance as well as your own. You will need to demonstrate keen insight into internal and external challenges, show strong emotional intelligence and the ability to positively impact stakeholders to lead with greater influence and effectiveness.

This workshop will equip you with the tools and knowledge to build confidence in your abilities as a leader. This hands-on, two-day interactive learning session has been designed with both current and emerging leaders in mind. You'll be equipped with a practical leadership strategy that you can use to navigate a successful career in the NSW Public Sector.

TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

IN-HOUSE TRAINING AVAILABLE



Do you have a team of ten or more people requiring this training? If so, it may be more cost effective for Liquid Learning to bring the training to you. Contact us to discuss your needs today.

INTRODUCING YOUR FACILITATOR



Catherine Nolan
Chief Executive Officer
Gender Gap Gone

Catherine has an extensive background in organisational and individual development across a wide range of industries. Catherine's client group has previously included many reputable companies - including Coca-Cola Amatil and Johnson & Johnson.

Catherine has a passion for helping businesses to achieve excellence through their people. Her background experience and professional development allows real-world and up-to-date insight into market trends and expectations. She has broad experience assisting businesses to design and implement their own talent acquisition, development of high performing teams, coaching leadership and overall talent management practices that features training line managers in these critical areas of management and leadership.

WHO WILL ATTEND

Aspiring, emerging and existing female leaders in the New South Wales Public Sector, including state, local and federal representatives in roles such as:

- Chief Executives
- Director-Generals
- Commissioners / Deputy Commissioners
- Directors / Assistant Directors
- Secretaries / Deputy Secretaries
- Assistant Secretaries
- General Managers / Group Managers
- Business Managers / Division / Line Managers
- Branch / Section Managers
- Human Resources Leaders
- Leadership Development
- Learning / Organisation Development
- Programs / Trainers / Coaches



VALUE PLUS DISCOUNT

Receive \$400 off registration if you register and pay by 12 June 2018



SUPER SAVER DISCOUNT

Receive \$250 off registration if you register and pay by 31 July 2018

Day One: The fundamentals of leadership - Emotional intelligence

In the transitional environment of the NSW Public Sector, leaders are valued for their ability to skillfully manage complex situations and withstand external challenges. To succeed as a leader and drive productivity in your teams, it is essential to develop a firm understanding of your emotions and how they can impact your team's performance. This shows resilience, strong Emotional Intelligence and will assist you in leading with greater influence and effectiveness.

The fundamentals of emotional intelligence

- Explore the main elements of emotional intelligence
- How to identify your areas of strength and weakness
- Evaluate your emotional responses and their effects

Use emotional intelligence to drive productivity

- Understand emotional drivers to better motivate yourself and your team
- Adapt behaviour to suit different leadership styles
- Emotional reasoning for effective decision making

Strengthen your resilience and resolve

- Perform productively through tough times
- Deal constructively with stress, criticism and setbacks
- Effectively manage conflict and turn negativity into opportunity

Emotional intelligence to progress in your career

- Recognise and explore areas of growth and development
- Understanding behaviour in times of change
- Proactively apply emotional intelligence moving forward

Day Two: Harness the power of communication to effectively manage stakeholder relationships

To succeed as a Public Sector leader, you will need to effectively collaborate and manage relationships outside of your team. To do so, it is essential to possess the ability to communicate and engage with a wide variety of stakeholders. Effective communication relieves stress through transitions, builds trust and defuses conflict while steering you towards your organisational goals. By building these relationships both within and beyond your organisational boundaries, you will excel as a leader in this environment.

Project confidence and credibility

- Develop productive communication skills
- Practice authenticity
- Influence and engage your teams

Stakeholder management

- Adapt strategies to manage different people
- Harness and resolve conflict
- Understand and prioritise key relationships

Beyond the words – Nonverbal and paraverbal communication

- Use eye contact and posture to convey meaning
- Master effective gestures to illustrate a purpose
- Fine-tune pitch, tone and speed of your speech to make an impact

Align your team with organisational expectations

- Generate teams aligned with organisational goals
- Manage expectations through change
- Build cohesive and engaged teams

WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

More people? More savings!

3 - 4

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Booking Contact Information			
Title	Full Name		Position
Email		Phone	

Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Your Investment

Options (per person)	Value Plus Rate*** Register and pay by 12 June	Super Saver Rate** Register and pay by 31 July	Early Bird Rate* Register and pay by 25 September	Standard Rate
Qty				
Workshop	\$2295 + GST = (\$2524.50)	\$2445 + GST = (\$2689.50)	\$2545 + GST = (\$2799.50)	\$2695 + GST = (\$2964.50)
Discounted off standard rates :	Save up to \$400	Save up to \$250	Save up to \$150	

TOTAL incl GST **Conditions:** Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.

All Prices listed in Australian Dollars **Note:** Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.

	Group Discounts Available:	10% off Standard Rate Team of 3 - 4	15% off Standard Rate Team of 5 - 7	17% off Standard Rate Team of 8 +		In-house Training Available:	Do you have a team of ten or more people requiring this training? If so, it may be more cost effective for Liquid Learning to bring the training to you. Contact us to discuss your needs today.
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