

VPS 3-4 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

DEVELOP & REFINE ESSENTIAL SKILLS TO ACHIEVE SUCCESS POSITION YOURSELF AS A FUTURE LEADER

26 - 27
MAY 2020

ONLINE DELIVERY

EXPLORE

- ▶ Identify & develop your capabilities as a confident & successful Victorian Public Sector leader
- ▶ Align & incorporate your values into leadership vision
- ▶ Explore the fundamentals of Emotional Intelligence (EQ)
- ▶ Practical, autonomous & effective decision-making processes
- ▶ Influence others to embrace change initiatives
- ▶ Drive productive relationships & lead proficient, capable teams
- ▶ Deliver better outcomes for Victorians & adopt a continuous improvement approach
- ▶ Career planning & pathways in VPS roles

EXPERT FACILITATOR



Garry Mills
Presenter & Coach
Garry Mills Peak Performance



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ABOUT THE EVENT

The Victorian Public Sectors 'Strategic Plan to 2020' has created a greater need for effective high performing, diverse and collaborative leaders. To achieve this vision for trusted public service, leaders of today and tomorrow need to embody these values at all stages of their career. To take your career to the next level you must be ready to embrace a collaborative mindset and operate with autonomy to lead high performing teams.

Aimed at VPS 3-4 level officers and management, this workshop provides you with a unique opportunity to advance core skills for successful leadership in the Victorian Public Sector. You will delve into practical strategies to increase self-awareness, influence others to embrace change, and lead a diverse and inclusive public service.

TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

DAY ONE

Authentic personal leadership

- ▶ Explore expectations and values of a VPS 3-4 leader
- ▶ Leverage opportunities for change to strengthen your capability and talent
- ▶ Understand the differences between technical management and people leadership
- ▶ What it means to be an 'agile' and 'authentic' leader

The fundamentals of Emotional Intelligence (EQ)

- ▶ Explore the main elements of EQ and identify opportunities for further growth
- ▶ Understand your EQ and its impact on the way you are perceived as a leader
- ▶ Emotional competence - understanding yourself and others
- ▶ Leverage your EQ in the workplace to build resilience

Practical decision-making in complex environments

- ▶ Leverage your experience to address complex problems
- ▶ How to deal with complex issues - making the 'right' decision
- ▶ Identify, evaluate and harness information from diverse sources to drive practical decisions
- ▶ Effectively share information with others and encourage cooperation in coping with change

Lead and motivate productive teams

- ▶ Recognise and value diversity in your team's working and communication styles
- ▶ Empower a capable and collaborative workforce
- ▶ Create positive team dynamics and build collective intelligence
- ▶ Learn to recognise and appreciate leadership qualities in others

DAY TWO

Stepping up as an adaptive leader

- ▶ How to set achievable, manageable and measurable goals
- ▶ Embrace resilience to maximise personal focus
- ▶ Identify and monitor changes that impact your work environment
- ▶ Prepare to embrace change initiatives
- ▶ Working under pressure - resilience and self-management

Strategic communication and relationship management

- ▶ Strengthen interpersonal communication and influence those around you
- ▶ Identify the best structure and style to effectively connect with others
- ▶ Understand the expectations of internal and external stakeholders
- ▶ Maintain strong internal and external networks

Work collaboratively to achieve results

- ▶ Cross agency collaboration - stakeholder management and engagement
- ▶ Drive organisational operational service delivery
- ▶ Cultivate a collaborative mindset
- ▶ Foster a culture of curiosity

Next steps for VPS 3-4 leaders to develop in their capabilities

- ▶ Be an authentic leader and communicator
- ▶ Trust your initiative and judgement
- ▶ Plan and commit to actions that will lead to success
- ▶ Plan your 'take-back' to the office



WE ARE GOING VIRTUAL!

Events will be delivered live with the assistance of Video Streaming technology to allow delegates and speakers to participate and interact from their office, their home or wherever they may be. Some events may include both in person and remote access elements depending on the situation. Information regarding these arrangements will be sent to affected delegates and speakers directly.

WHO WILL ATTEND?

Aspiring, emerging and existing leaders across all disciplines and departments throughout the Victorian Public Sector, including:

- ▶ VPS 3-4
- ▶ Officers
- ▶ Senior Officers
- ▶ Principal Officers
- ▶ Advisors
- ▶ Senior Advisors

YOUR FACILITATOR

Garry's philosophy is to share the stuff he's learned and lived to help as many people as he can. He achieves this as a recognised consultant, facilitator, coach, presenter, speaker and MC. Garry creates space for people to contribute, reflect, share and clarify. His style is interactive and relaxed with humour, helping people feel at ease to ask questions and interact freely.

Garry is a certified i4 Neuroleader Practitioner, applying the i4 model and methodology to help organisations create healthier and brain friendly leaders, teams and cultures. A balanced and healthy brain positively influences our behaviour, attention, decision-making, memory and effectiveness. Neurobiology-based leadership & wellbeing programs help transform our organisations and communities from somewhere many people are just surviving, to places where they can thrive.

Garry's extensive experience includes public service executive, police officer, training manager, Prime Minister's bodyguard, Team Australia athlete in a European reality TV competition, jackaroo, screen actor, radio presenter, and Ironman triathlete. He is a member of Beyond Blue's Ambassador and Speaker Bureau, sharing his story to increase awareness and understanding of anxiety and depression in Australia, and to reduce the associated stigma.



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Presenter & Coach
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Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title	Full Name	Position	Email	Phone

Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Your Investment

Options (per person)	Value Plus Rate	Super Saver Rate	Early Bird Rate	Standard Rate
Qty	Register and pay by 27 February	Register and pay by 27 March	Register and pay by 24 April	
_____ Workshop	\$1695 + GST = (\$1864.50)	\$1795 + GST = (\$1974.50)	\$1895 + GST = (\$2084.50)	\$1995 + GST = (\$2194.50)
Discounted off standard rates :	Save up to \$300	Save up to \$200	Save up to \$100	All Prices listed in Australian Dollars

Group Discounts Available:	10% off Standard Rate Team of 3 - 4	15% off Standard Rate Team of 5 - 7	20% off Standard Rate Team of 8+
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TOTAL incl GST	
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Conditions: Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.
Note: Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.

Payment Details

Payment is required prior to attending this event

- Credit Card
- Cheque (payable to Liquid Learning Group Pty Ltd)
- Electronic Funds Transfer
- Please invoice me:

Purchase Order No. #

Credit Card Details - Please charge my credit card for this registration:

Card Type Visa MasterCard American Express

Note: 2% surcharge applies to American Express payments

Card Number Expiry /

CVV Full Name as on card

Cardholder's Contact Number

Signature

X

Electronic Funds Transfer (EFT)

Please transfer funds directly to:
 Westpac Account Name: Liquid Learning Group Pty Ltd
 BSB: 032 002
 Account No: 407 273
 SWIFT Code: WPA2CAU2S

Amount

Please quote ref VAPS0520A - M and registrant name

Authority

Authorising Manager's Details: This registration is invalid without a signature

Name	Position	Phone	Signature	Date
			X	

Email this form to: registration@liquidlearning.com.au or Call us on: +61 2 8239 9711

Registration Policy If you are unable to attend this event, you may send a substitute delegate in your place at no additional cost. Please advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus GST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. The prices above are based on one person per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details.
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